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I am shipping ____ boxes of used books to you. All are by Adventist authors, publishers, or are about Adventists. I have enclosed a signed copy of this form which includes my name, address, and phone number in each box. I have also written on the outside of each box the box number (i.e., Box 1 of 3, Box 2 of 3, etc.). *If you want insurance, make sure you ask your postal/shipping representative at the time of shipping.* Books shipped without this Payment Request Form will be assumed as a donation to our missionary work.

I understand that the appraised value of each book will depend on many factors* and I will receive (whichever is greater) the wholesale value OR \$5.00/lb. for books printed in or before 1915 and, for items after 1915, up to \$0.75/lb. for hardcover and \$0.25/lb. for all other acceptable items. I understand I will NOT receive a tax donation receipt. I also understand that a shipping allowance for acceptable books (see below) delivered to our address above will be applied at \$0.85/lb for shipped books and \$0.35/lb for drop offs. All pricing subject to change without notice.

Books with no commercial value will not receive any shipping allowance and will not be purchased as listed below:

1. Books published or distributed by TEACH Services, non-Adventist books, and Non-Ellen G White devotionals.
2. Bindings that are broken, separated, saddle-stitched (like magazines), or mechanical (comb/spiral) after 1915.
3. Bibles/Church or Conference Policy and Yearbooks, and LE books or Study Guides.
4. EG White books in paperback after 1915 OR 1944 or newer editions of Uriah Smith's Daniel and the Rev.
5. Medical books after 1915 and up to 5 years ago, indexes for EGW materials, or rebranded editions of EGW books.
6. No Cassette/Audio tapes/records/CD or DVD's OR foreign languages other than English or Spanish after 1915.
7. Magazines after 1915, unless hardcover bound sets purchased at paperback prices.
8. Missionary/give-away books or tracts (any saddle-stitched) (i.e., Dan and Revelation by Uriah Smith, Bible Readings) after 1915.
9. Usually no more than 3 copies of the same title, paperback reprints of older books, and any water/mold/fire damaged books.

[] Please donate the proceeds or books to local/foreign missionary/prison work.

--OR--

[] Send the proceeds to the name and address below (shipping is NEVER reimbursed):

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_____ *If we have any questions, the best time/day*

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Signed: _____ **Date:** _____

*We purchase SDA books/tracts/letters/photos based on five areas:

1. **Availability:** Common books (books that are readily available) lessen the demand and its value, while scarcity will increase the value.
2. **Author:** Some authors, because of popularity, will automatically increase the value of a book.
3. **Age:** Generally, the older the book, the higher the price. However, this is just a rule of thumb because there are some older books that have no commercial value.
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5. **Autographed/Association:** Whenever an author signs their book, or a book is signed by a prominent individual, this will increase its value.